

6.0 Procurement Processes Best Practices Award

6.1 Purpose

This award honors government or private-sector entities that demonstrate best practices to provide clarity, fair competition, and efficiency in the bidding and evaluation process. The purpose of this award is to call attention to outstanding procurement practices and to raise the level of engagement between buyer and seller. Any APMP member may nominate any procuring organization. The selection committee may present multiple awards per year. A representative from each honoree organization is encouraged to attend the APMP annual conference to receive the award.

6.2 Information

Nominations must clearly identify the name of the APMP member submitting the nomination and his/her email address and phone number. Nominations must also identify the name of the company or agency being proposed, as well as a point of contact from the company/agency and his/her email address, phone number, and business address. The company/agency point of contact should be the person who would accept the award on the organization's behalf.

6.3 Award Criteria

A best practice is judged by the outcomes it generates. A company is eligible for consideration if its practice solves a problem and improves the effectiveness or efficiency of any aspect of the buying and selling process, such as request for proposal, question and answer, amendments, proposal submission process, review process, selection process, or debriefing.

Not all best practices apply uniformly across all of APMP's domains and business sectors. While it is APMP's hope that the practices selected for this honor serve as examples and gain wider adoption, the award can be conferred for a best practice that applies to one discrete field or sector.

One point is awarded for each "yes" answer below. A score of 3 or higher is necessary to become a finalist. Finalists will be selected at the discretion of the APMP selection committee, and will be judged on the quality of the responses (including supporting data and narrative that constitute the validation or proof of the successful practice).

Award Criterion Description	Yes	No	Proof/Validation Person
Is the practice/process innovative either in its sector or in procurement in general?			In 500 words or fewer, describe how the practice/process was innovative. Include documentation from a sample RFP, nominee website, etc.
<p>Does the practice improve any of the following relative to previous practice or standard practice in its sector or in procurement in general?</p> <p>A. Request for proposal B. Question and answer process C. Amendments to the solicitation D. Proposal submission process E. Review process F. Selection process G. Debriefing</p>			In 100 words or fewer per area, describe how the areas were improved
Does the use of this practice benefit buyer and seller?			In 200 words or fewer, state how the practice has benefitted both the buyer and the seller
Is the process interactive between buyer and seller?			Describe how the process between buyer and seller is interactive, and provide any useful supporting documentation

6.4 Award determination and expectations of recipients

The judging committee may confer multiple awards per year. Awards are not contingent on the recipient's attendance at the next APMP Annual International Conference, but attendance is strongly encouraged. One representative of each recipient organization will be encouraged to participate in the conference, including any sessions relating to government/industry or buyer/seller relationships.

6.5 Award Received

Plaque

Please send your nomination(s) electronically to Beth Wingate, incoming COO, APMP by 5:00 PM EST January 31, 2012. All nominations should be e-mailed to Beth.Wingate@APMP.org.